

**Summit County
Communications System Administrative Committee
April 28, 2011**

In Attendance

PRIMARYS

Paul Amonett	City of Stow Fire Department
Kim Baldwin	City of Barberton Fire Department
Michael Benson	Copley Township Fire Department
David Calderone	Coventry Township Fire Department
David Gatie	City of Tallmadge Fire Department
Glen Goodrich	City Fairlawn Fire Department
Paul Moledor	Cuyahoga Falls Fire Department
Lori Pesci	City Summit County Justice Affairs
Kevin Read	City of Akron
Perry Surgeon	City of New Franklin Fire Department
Michael Szabo	System Administrator
Joe Tulak	Akron Board of Education

ALTERNATES

Louis Dirker	City of Stow Police Department
John Dolensky	Coventry Fire Department
DeHavilland McCall	Metro RTA
Sharon McMurray	Summit County Sheriff's Office
Robert Ross	City of Akron Fire Department
Don Zesiger	City of Tallmadge Fire Department

GUESTS

Kent Bulgrin	City of Cuyahoga Falls
Jeff Funai	City of Green Fire Department
Patrick Gaffney	City of Tallmadge Fire Department
Leland Matheny	City of New Franklin Fire Department
Kathi Russ	Motorola Solutions
Jamie Saylor	Metro RTA
Rick Schmahl	City of Akron Police Department

CALL TO ORDER

The meeting of the Summit County Communications System Administrative Committee was called to order by Chairperson Gatie on Thursday, April 28, 2011, in the Fifth Floor Conference Room of the Akron CitiCenter Building, 146 South High Street, Akron, OH 44308. Mr. Gatie stated the meeting sign in sheet is being circulated and for everyone to sign in.

APPROVAL OF MINUTES

Chairperson Gatie stated the minutes and agenda were attached to the meeting notice sent via email. Chairperson Gatie asked for a motion to approve the minutes. Mr. Amonett made a motion to approve the minutes, Chief Perry seconded the motion.

CORRESPONDENCE

Chairperson Gatie stated he had no items at this time.

SYSTEM ADMINISTRATOR'S REPORT

Mr. Szabo asked if there were any questions regarding the system report sent via email. Mr. Szabo stated there are no system or performance issues at this time.

Mr. Szabo stated he was waiting on a proposal from First Energy regarding the Twinsburg tower project. The proposal may be delayed as First Energy is in the process of merging with another company.

Mr. Szabo stated he met with Paul Mayer from APCO to discuss the 700MHz tactical channels which are being coordinated along with 700MHz channels for the operation of DVR's by the City of Akron and City of Cuyahoga Falls. Mr. Szabo expects the license process to move forward.

Mr. Szabo stated that Metro Parks recently purchased (63) additional radios to replace their UHF radios. Metro Parks began full time operation on the system effective 04/25/11. Mr. Szabo stated he is working with AMR who is currently testing the coverage of the system.

Mr. Szabo stated he attended the recent NENA/APCO conference in Columbus. The conference focused on NG911. The State will be working on plan to rollout NG911 in the future. Mr. Szabo also stated he attended an LTE Broadband conference in Columbus where the future of a 4G LTE broadband network was discussed. Currently there is legislation pending in Congress to supply additional spectrum for a national network along with the required funding. Mr. Szabo stated Ohio is developing a State plan in anticipation of the federal funding and he informed Darryl Anderson he would volunteer to assist.

SYSTEM TECHNICAL SUPPORT REPORT

Mr. Read stated rebanding continues and the focus is on the public service departments. Mr. Read also stated a change order was submitted to Sprint for the back-to-back NPSPAC repeaters. Motorola's original plan was to place the back-to-back repeaters at the Safety Building. Due to a technical issue, the back-to-back repeaters will be installed at the Longstone site. Chairperson Gatie asked if the repeaters would remain at Longstone. Mr. Read stated they would be moved to the Safety Building after rebanding. Mr. Szabo added that rebanding of Public Safety radios would not begin until September due to the delay in MARCS signing their FRA with Sprint. Mr. Szabo stated if MARCS does not sign their FRA soon, the delay would be extended.

COMMITTEE REPORTS

WORKING GROUP

Chief Benson stated the Working Group met to discuss training and SOP's. Chief Benson asked the members to send any SOP's that would be useful for our manual to Mr. Szabo. Chief Benson also stated they would work with Val De Rose regarding funding for future trainings.

SEIC

Ms. McMurray stated the next SEIC meeting is May 4th at 10:00am at the Ohio EOC. Ms. McMurray stated she attended the AECOMM workshop held in late March to develop the next SCIP. AECOMM sent out surveys to assist with this process. The surveys are due on April 26, 2011.

BY LAWS

Mr. Amonett stated he and Mr. Snow are corresponding via email regarding the By-Laws but have not met formally. Chief Goodrich suggested he and Mr. Amonett call Mr. Snow to establish a meeting time. Mr. Amonett agreed with Chief Goodrich. Chairperson Gatie asked that Chief Calderone be included if possible. Chief Calderone stated he would assist if time allowed but was always reachable by phone or email if needed.

OLD BUSINESS

Chairperson Gatie stated the next meeting on May 26th will be a conference call. Summit County will provide access to a conference bridge. Chairperson Gatie asked for any comments regarding this change, there were none.

NEW BUSINESS

Chairperson Gatie stated we have received emails regarding the quantity of ID's issued to county users by MARCS. MARCS has requested some ID's be returned. Chairperson Gatie stated MARCS is an important component of our backup plan.

Mr. Amonett asked if MARCS offered an explanation for the return of ID's as MARCS had recommended county users add MARCS to their radios. Mr. Szabo stated he believe MARCS under estimated the demand for MARCS ID's and MARCS now needs ID's for new daily users.

Mr. Amonett stated that 2/3 of their radios have MARCS, if he can't get ID's for the balance of their radios, he would remove MARCS from the current radios. Mr. Szabo stated that when MARCS upgrades to P25, additional ID's would be available. In the meantime, a process should be put in place to increase airtime usage on the MARCS system to demonstrate use of MARCS.

Chairperson Gatie asked if there were any further questions. Chief Ross suggested we may need to look at a bank of radios for use on MARCS if MARCS requests ID's back. Mr. Szabo stated they would review use of MARCS in Public Works radios to see if this is a possible solution to free up ID's.

Chief Calderone stated the importance of MARCS for inter-county mutual aid. Chief Goodrich suggested each department determine the quantity of radios which need MARCS and these radios could be shared by other departments during a major event.

Chief Calderone stated the County provided ID's to the State and we should not back down by returning ID's. Chief Benson stated Copley currently has 157 radios on MARCS and does not need this quantity could return some of these ID's. Chairperson Gatie stated Mogadore does not have MARCS in any of their radios.

Ms. Russ stated MARCS is in the process of upgrading their system to P25 and work is in process in Cuyahoga County. Mr. Russ suggested more activity on MARCS would reduce the possibility of MARCS requesting ID's be returned.

Chairperson Gatie stated user would need to request an ECOMMS talk group for tests. Chief Calderone suggested an email to the users recommending how the users should test the MARCS system on regular basis.

Chairperson Gatie announced the new MARCS template that will be used state-wide. He also stated Lakemore would be the first user to receive the new template and he would email a copy to all the users.

Chairperson Gatie stated he emailed to the users a copy of the System Status Report. Any questions on the report should be addressed with Mr. Szabo.

OWNER'S REPORT

Chief Ross stated the owners are still in discussions with BCFN regarding their proposal to the owners.

GOOD OF THE ORDER

Chairperson Gatie requested if there were any announcements. Chief Benson stated BCFN held a meeting on March 31, 2011 to discuss the status of their P25 upgrade. Items covered at the meeting were; the financial report for December 31st which has been completed, the second payment to Motorola for \$425,505.30 is being processed this week, a request for reimbursement from the grant has been submitted, AT&T has approved the changes to the antenna configuration, fleet maps have been completed, templates are being finalized, the new equipment has been installed, the shelter has been rewired and grounded, the new antennas and line will be installed soon, and the FCC license is being modified for digital operation.

Chief Benson further stated that Motorola will be providing a beta test version of their asset management software and that BCFN will hold their next meeting on May 5th at the Fairlawn Service Center.

Chairperson Gatie asked how Copley will use the MAC channels once they convert to P25. Chief Benson stated Copley, Fairlawn, and Norton will continue to use MAC and he recently met with Bath to discuss Bath using MAC vs. requiring responding aid to switch to their talkgroups.

Chairperson Gatie asked if a P25 version of MAC was created. Chief Benson stated no county-wide P25 talkgroups were created; P25 talk groups are specific to Bath, Copley, Fairlawn, and Norton only.

Ms. Russ stated Copley has been chosen as a beta site for the new APX4000 portables. They will receive a batch of radios for testing. Ms. Russ also stated Trumbull County has hired ASG to review the county's communication and dispatch systems.

Chief Calderon questioned why rebanded radios are still sitting on shelves and was concerned these radios would be outdated before placed into service.

Mr. Bulgrin stated B&C has completed the first touch of their rebanding project. Chairperson Gatie asked if there were any further comments. There was no response.

ADJOURNMENT

Mr. Amonett motioned to adjourn. Chief Goodrich seconded the motion.

NEXT MEETING

May 26, 2011

SAC Representatives

User	Primary	Alternate
Akron Board of Education	Joe Tulak	Robert Boxler
Akron – Canton Airport	Todd Laps	Barry Irwin
Akron, City of	Kevin Read	Robert Ross
Barberton, City of	Kim Baldwin	Bill Pfeiffer
Barberton-Norton MAD	Joe Harrison	
Bath Township	William Snow	Michael McNeely
Clinton, Village of	Brent Frey	John Yohee
Copley Township	Michael Benson	David Sattler
Coventry Township	David Calderone	John Dolensky
Cuyahoga Falls, City of	Paul Moledor	Tom Pozza
Fairlawn, City of	Glenn Goodrich	Dave Mason
Green, City of	Robert Calderone	Doug Cincurak
Humane Society	Tim Harland	
Lakemore, Village of	Barry Saley	Mike Gasaway
Metro Parks	Doug Shepard	Greg Carris
Metro RTA	Robert Pfaff	DeHavilland McCall
Mogadore, Village of	Don Adams	Michael Rick
Munroe Falls, City of	Jim Bowery	
New Franklin, City of	Perry Surgeon	Dan Davidson
Norton, City of	Mike Schultz	Thad Hete
Peninsula, Village of	Daniel Renz	Timothy Baker
Richfield, Village of	Timothy Baker	
Silver Lake, Village of	Carl Harrison	Gary DeMoss
Springfield Township	Victor Wincik	John Smith
Stow, City of	Paul Amonett	Louis Dirker
Summit, County of	Lori Pesci	Sharon McMurray
Tallmadge, City of	David Gatie	Don Zesiger
Twinsburg, City of	Tim Morgan	
Twinsburg Township	Robert Kagler	Chris McCabe
University of Akron	Doug Stevenson	Paul Callahan
Valley Fire District	Charlie Reidel	Timothy Baker